

## Surrey Health and Social Care

### SURREY-WIDE COMMISSIONING COMMITTEES IN COMMON

### AGENDA **Part Two- CONFIDENTIAL**

Committees in Common between the following organisations:

|                                      |   |
|--------------------------------------|---|
| NHS Frimley ICB                      | ✓ |
| NHS Surrey Heartlands ICB (SyHt ICB) | ✓ |
| Surrey County Council (SCC)          | ✓ |

|              |   |             |              |
|--------------|---|-------------|--------------|
| <b>Date</b>  | Wednesday 31 July 2024  | <b>Time</b> | 10:10- 10:40 |
| <b>Venue</b> | Virtual meeting/ Woodhatch Place, Reigate (Surrey County Council) |             |              |

#### Members/ Attendees:

| Name   | Title/ Role   | Att (✓)/ Apols (A) |             |     |
|--|---|--------------------|-------------|-----|
|  |   | SyHt ICB           | Frimley ICB | SCC |
| <b>Convener</b>                              |   |                    |             |     |
| Andrew Lloyd                                 | <b>(Convener)</b> Surrey-wide Commissioning Committees in Common Independent Convener       |                    |             |     |
| <b>Members</b>                               |   |                    |             |     |
| Ian Smith                                    | (Chair) Chair   | A                  |             |     |
| Clare Stone                                  | Director of Multi-Professional Leadership and Chief Nurse                                   | ✓                  |             |     |
| Karen McDowell                               | Acting Chief Executive Officer  | A                  |             |     |
| Dr Charlotte Canniff <i>On behalf of KMc</i> | Joint Chief Medical Officer   | ✓                  |             |     |
| Dan Brown                                    | Acting Chief Finance Officer  | ✓                  |             |     |
| Vacant                                       | Clinical member   | -                  |             |     |
| Tracey Faraday-Drake                         | (Chair) Director for Children and Young People and All Age Learning Disabilities and Autism |                    | ✓           |     |
| Sarah Bellars                                | Chief Nursing Officer   |                    | A           |     |
| Richard Chapman                              | Chief Finance Officer   |                    | A           |     |
| Vacant                                       | Vacant  |                    | -           |     |
| Cllr Tim Oliver                              | (Chair) Council Leader  |                    |             | ✓   |
| Cllr Sinead Mooney                           | Cabinet Member for Children and Families  |                    |             | ✓   |
| Cllr Mark Nuti                               | Cabinet Member for Adults and Health  |                    |             | ✓   |

| Name                  | Title/ Role  | Att (✓)/ Apols (A) |             |     |
|-----------------------|--|--------------------|-------------|-----|
|                       |  | SyHt ICB           | Frimley ICB | SCC |
| <b>Attendees</b>      |  |                    |             |     |
| Julia Cramp           | SRO, Children's Community Health Services Programme, Surrey County Council   |                    |             |     |
| Harriet Derrett-Smith | Associate Director Integrated Children and Young People Commissioning, Surrey County Council and Surrey Heartlands ICB |                    |             |     |
| Angela Guest          | Committee Manager, Surrey County Council   |                    | ✓           |     |
| Natasha Moore         | (Minute-taker) Governance Manager, Surrey Heartlands ICB   |                    | ✓           |     |

| Item No.   | Timings          | Item   | Action        | Presenter                             | Paper No |
|------------|------------------|--|---------------|---------------------------------------|----------|
| 1.         | 10:10<br>5 mins  | Welcome, Introductions and Apologies                           | Note          | Convener                              | Verbal   |
| 2.         |                  | Declarations of Interest                                       | Note          | Convener                              | 1        |
| 3.         |                  | Quorum *   | Confirm       | Convener                              | Verbal   |
| 4.         |                  | Minutes from previous meetings: 20/03/2024                     | Approve       | Convener                              | 2a/b     |
| 5.         |                  | Matters Arising: Action Log                                    | Action        | Convener                              | 3        |
| 6.         | 10:15<br>20 mins | Children's Community Health Services Recommissioning Programme | Discuss/ Note | Julia Cramp/<br>Harriet Derrett-Smith | 4        |
| <b>AOB</b> |                  |  |               |                                       |          |
| 7.         | 10:35<br>5 mins  | AOB  | To note       | All                                   | Verbal   |
| 8.         | 10:40            | Meeting close  | To note       | Convener                              | Verbal   |

**Date of future meetings for 2024/25:**

*(All hybrid meetings, with 'in person' facility at Woodhatch Place for SCC colleagues)*

- Wednesday 18 September 2024; 10:00- 12:00
- Wednesday 11 December 2024; 10:00- 12:00
- Wednesday 19 March 2024; 10:00- 12:00

**\*Quorum** and membership agreed by organisations individually. Details on Quoracy and voting are included in the Terms of Reference for each organisation as below:

| <b>Organisation</b>          | <b>Quorum</b>              |
|------------------------------|----------------------------|
| <b>Frimley ICB</b>           | One member                 |
| <b>Surrey Heartlands ICB</b> | A minimum of three members |
| <b>Surrey County Council</b> | Any three Cabinet members  |